



100 Elk Outdoor Center and Adventure Unlimited
Job Description
100 Elk Seasonal Instructor

Report to: 100 Elk Directors

Season: First week of April - First week of November 2023

Pay: \$14.42 - \$16/hour plus overtime (housing provided at \$25/week, meals provided during programming)

General Function: Serves as the 100 Elk Instructor during the contracted dates, including staff training and oversight, safe program execution, coordination of logistics and tone-setting.

Characteristic/Essential Duties and Functions:

Program Responsibilities

- Leads groups and activities
- Create lesson plans appropriate for group size, time, age and interests
- Oversee group management and coordinate with chaperones
- Share knowledge of the area's natural history and ecology
- Participate in program prep and clean-up, inspect and maintain equipment, engage in staff meetings and debriefs
- Organize and support all program activities: ropes course, canoeing, team building, ecology and night hikes, campfires, gaga, rock gym, and more
- Work as part of a close-knit team and participate in a culture of feedback

Spiritual and Ethical

- Supports the true purpose of 100 Elk, providing a spiritually grounded, secular programming atmosphere and great activities through which participants reveal the possibilities within.
- Contributes to an environment where participants, staff, and families feel loved and valued.

Education/Experience:

- Youth program leadership experience
- Camp or outdoor leadership experience
- Experience (personal or as a guide) in one or more outdoor adventure activities: mountaineering, low ropes challenge course, horsemanship, canoeing, or other.
- Strong competency in High Ropes Course training, managing, and rescuing.



Knowledge/Skills/Abilities:

- Has knowledge of Christian Science.
- Enjoys working with children and participants of all ages
- Committed to secular 100 Elk programs and willing to support spiritually-based programming
- Excellent communication and organization skills
- Willing to live in a rural community
- Experience with giving and receiving feedback

Work Environment and Physical Demands:

This employee must meet physical demands in order to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move up to 50 pounds. While performing the job duties, the employee is frequently required to stand: walk: sit: use hands and fingers, handle or feel: reach with hands and arms, and talk or hear. The employee is occasionally required to climb, balance, stoop, kneel, crouch, or crawl.