



**POSITION:** Horsemanship Director  
**LOCATION:** A/U Ranches, Buena Vista, CO  
could include housing on the A/U Ranches  
**STATUS:** Full time, 11-month, Exempt employee  
**HIRING RANGE:** \$37,800 - \$47,200  
**REPORTS TO:** Ranch Co-directors

If interested, please contact Aaron Morris, Ranch Co-director, at 888-543-4849 ext.222 or [amorris@adventureunlimited.org](mailto:amorris@adventureunlimited.org).

**GENERAL DESCRIPTION:** This position is responsible for maintaining the health, conditioning and quality of the A/U Ranches horses, equipment and facilities used by the horse program. This position is also responsible for developing and executing corral programs of the highest quality working in collaboration with corral stakeholders.

### **SPECIFIC DUTIES:**

#### Horse Care

- Manage feeding of horse herd including purchase and delivery of all feed and developing feeding plan with the Co-Ranch Directors and Facilities Director, including appropriate use of property for herd management and feeding, particularly during the off season.
- Manage horse purchases, donations and retirement for camp horses.
- Oversee health and wellness of the horse herd including daily metaphysical work and communication with Christian Science practitioner for treatment of specific concerns.
- Complete horse assessment three times a year maintaining Horse Herd Tracking for clear documentation of horses.
- Work with veterinarian, as needed, to provide practical nursing care for horses including twice a year worming and annual floating for all horses.
- Manage scheduling of horseshoeing and winter trimming including clear communication with staff during program periods.
- Ensure all horses are of appropriate riding level for all programs and are ready to ride prior to program season/programs, including preseason conditioning/training.
- Coordinate the leasing of horses from Sombrero and actively oversee the assessment of Sombrero horses with program heads and seasonal staff.

#### Program

- Pray daily in support of Adventure Unlimited, its programs, and its activities.
- Understand and support the true purpose of the A/U Ranches for summer and adult camps, providing a spiritual atmosphere and activities through which Christian Scientists and their family and friends of all faiths can recognize the practical effectiveness of CS and deepen their relationship to God.
- Create and support a community atmosphere where all participants and staff feel loved and valued.
- Plan for and oversee all aspects of Wrangler Training to ensure corral staff are properly trained, supervised, and evaluated in corral skills, hiring appropriate additional trainers as needed.
- Establish and maintain clear channels of communication with ranch and camp directors and summer corral staff, including regular feedback and performance evaluations.
- Manage youth camp corral program quality, content, and safety, utilizing a clear curriculum supporting development of skills through all riding levels and maintaining a focus on metaphysics.
- Plan Memorial Service Weekend projects appropriate for preparing the corral for the

summer season.

- Support summer and Family Camp (including Christmas) programs, and 100 Elk with quality corral experiences appropriate to the programs.
- In conjunction with Linda Clarke, develop and run a Wrangler Riding Clinic during Adult Mini Camp, utilizing additional staff support as needed.
- Work to develop new corral programs and opportunities for utilization and training of horses throughout the year.
- Explore an internship program to support off-season health and training of the herd.
- Actively contribute to the A/U Community Atmosphere, uphold Code of Conduct as outlined in the Employee Handbook, and set an example for campers and staff.

#### Facilities

- Purchase, repair, and maintain all tack and corral equipment.
- Plan for and manage Wrangler Ranch Hands, working with Facilities Director to establish project priorities and provide appropriate supervision and support during the summer months.
- Work closely with the Facilities Director to maintain corral facilities and fencing in proper repair at all times.

#### **QUALIFICATIONS:**

- Live a demonstrated commitment to Christian Science
- Personally adhere to high standards which nurture a healing, Christian Science atmosphere
- High school diploma or GED
- Associate degree in related field preferred; competition experience helpful
- Strong experience working with horses, including training and horse care inclusive of work with specific horsemanship trainers, clinicians, and programs
- Knowledge of and ability to teach horse riding skills and curriculum for all riding levels to both staff and campers
- Ability to run multiple components of corral programs concurrently
- Experience managing programs, staff, and campers preferred
- Effective communicator, especially with 16–30-year-old staff members
- Positive attitude and customer-service oriented
- Strive to develop a supportive, team-oriented corral environment
- Desire to work as part of a staff management team
- Self-motivated and able to work independently
- Interested in living and working in a camp environment
- Excited about regular continuing horsemanship education and training opportunities
- Able to utilize Google platform for email, calendars, and documents

#### **Benefits:**

This is an 11-month, full time, exempt position with offered benefits as detailed in the employee handbook including, healthcare provision, life, vision, dental, STD, vacation and personal time accruals, and an employer-match retirement savings plan.

#### **Work Environment and Physical Demands:**

The employee must meet physical demands in order to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must frequently lift and/or move up to 50 pounds. While performing the job duties, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl.

The intent of this job description is to provide a representative summary of the essential functions that will be required of the position given the title and should not be construed as a declaration of specific duties and responsibilities of any particular position. Employees will be assigned specific job-related duties, which shall be consistent with the representative essential functions listed above and will not be construed as expanding a particular position's role, scope, FLSA status, or grade, with the representative essential functions listed above and will not be construed as expanding a particular position's role, scope, FLSA status, or grade.